

Supercards

- Guideline for use in online meetings -



**NEW
POINT**

Use if you want to take part in a discussion, but you have a new point to make



**DIRECT
NOTE**

Use if you want to take part in a discussion and you have a comment on someones contribution



**NEED MORE
TIME**

(Group) task and you need more time?
Show this card



Use if someones connection is bad while they're talking and you want to tell them



BACKGROUND NOISE

Use when there are disturbing background noises



**WE CAN
MOVE ON**

"Have we talked about this enough?"
"Can we move on?"



Use when questions arise /
You don't understand something



CAN'T HEAR YOU

Someone is still muted?
Is their microphone turned off while talking?
This card might help!



**PLEASE
REPEAT**

Use when something was unclear or
you didn't get it because of sound issues