

VNIVERSITAS VIADRINA

Kompetenzzentrum Lernen & Lehre Digital

For Students

Quick Guide to Moodle

Status February 2020

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REGISTRATION AND LOGIN



EUROPA-UNIVERSITÄT
VIADRINA
FRANKFURT (ODER)

Via the link <https://moodle.europa-uni.de> you can reach the learning platform Moodle of Viadrina. Click on **"Dashboard"** or **"Login"** to open the login mask. Please login with the login data of your central Viadrina student account (<euv9999>@europa-uni.de).

Sie sind nicht angemeldet. (Login)

Online-Tutorials ▾ E-Learning-Services ▾ Support ▾ Deutsch (de) ▾

Lernplattform Moodle
Europa-Universität Viadrina

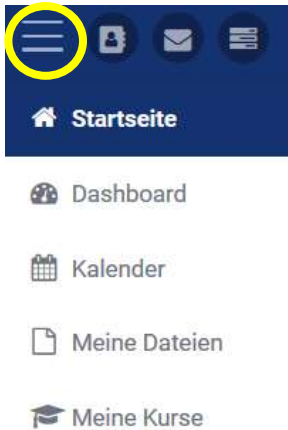
Dashboard


If you have any questions or problems with the registration, please contact elearning-support@europa-uni.de

PERSONAL AREA



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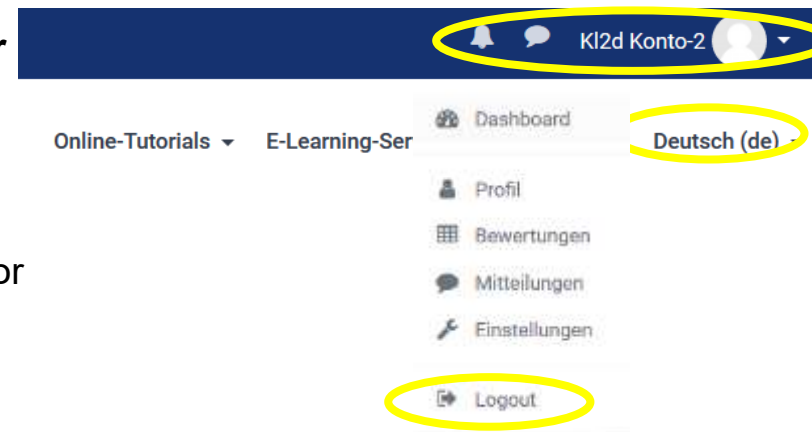


By clicking on the "hamburger symbol"  (top left) the navigation bar can be shown or hidden. Here you can find:

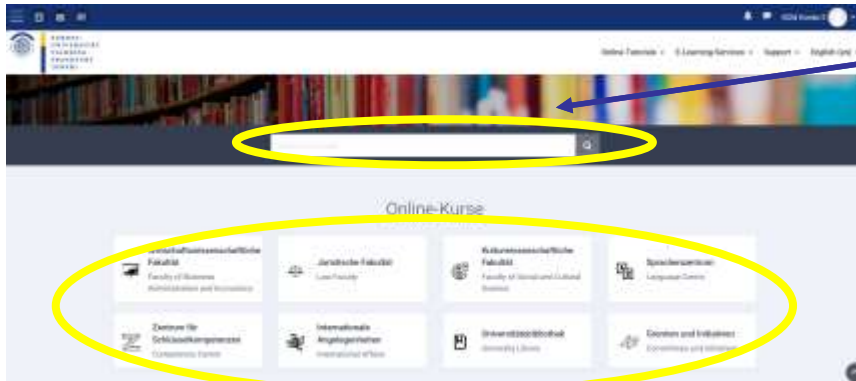
- Dashboard: all courses in which you are registered. There are sorting options and you can customize the display by clicking "Customize page" and "Page ready".
- Calendar: the dates of all courses in the overview + option for personal dates
- My files: You can upload files
- My courses: courses from the current semester.

You can change your language setting in the top right corner under your name. To do so, click on the triangle next to the currently set language.

If you click on the triangle next to your name, you can select different items from the menu. In your profile you can, for example, post a photo or enter personal data. Here you will also find the option to "Logout".



COURSE ENROLMENT



There are many different courses on the Moodle learning platform.

To find the courses for your study you can use the search mask and enter the course name. Then click on the title of the desired course in the search results.

Here you can, for example, select the appropriate semester in the assortment.

By clicking on the triangle symbol all courses from this area will be displayed. Select the required course by clicking on the title.

You can now register for the course via the "Register" field. Some courses require you to enter a registration key. You will receive this key in the seminar or lecture from your teacher.

Einschreiben

Kein Einschreibeschlüssel notwendig

Einschreiben

COURSE INTERFACE



EUROPA-UNIVERSITÄT
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Startseite / Meine Kurse / Juristische Fakultät / Sommersemester 2020 / An Introduction

Einführungstext

Referatstermine wählen

Abgabe Essay

Viadrina Peer Tutoring

Das Viadrina Peer Tutoring bietet Ihnen Unterstützung zu den Themen

Kalender

Februar 2020

Mo	Di	Mi	Do	Fr	Sa	So
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						31

Website-Termine verbergen

Kursbereich-Termine verbergen

Kurs-Termine verbergen

Gruppe-Termine

Quick navigation

Here you will find links, including the start page or the course overview.

Block

To the right of the course contents you will find information about the course, which is provided by the teacher. A calendar, for example, provides an overview of course dates. Just click on the coloured dates to get further information.

Course contents

The course content can consist of different elements. For example, you can find reading material, participate in voting or submit homework. To open the deposited PDFs or to participate in the activities, please click on the symbol.

COMMUNICATING IN FORUMS



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What for?

Forums can be recognized by the speech bubbles. There are two types of forums:

For announcements: Teachers communicate important information to students, such as a short notice cancellation. Every participant is obliged to receive these forum contributions by e-mail. Students cannot reply to the announcements or write new contributions themselves.

For exchange: For discussions, debates, questions and the sending of files, there are forums where all course participants can make contributions and reply to others. It is also possible to send file attachments.

You can only find out what kind of forum it is when you have opened a topic in the forum and are offered an opportunity to reply.

Opening a Forum

Click on the speech bubbles or the text next to them to open the forum.

A new view will appear. Here you can see all posts of the forum in an overview. If you want to read individual articles, click on the Topic that interests you (here "How to find us")

If necessary, use the function "Search in the forum". You will find it in the upper right corner next to the quick navigation bar.



COMMUNICATING IN FORUMS (II)



Moodle-Schulungskurs 1

Home / My courses / Zentrum für Schlüsselkompetenzen und Forschendes Lernen / Schulungskurse / E-Learning-Schulungskurse / Moodle-Schulungskurs 1 / General / Soziales Forum

Soziales Forum

Offenes Forum ohne Themeneinschränkung

Add a new discussion topic

Discussion

Started by Last post ↓ Replies Subscribe

☆ Exams

Seidel Sabine 27 Mar 2020

Seidel Sabine 27 Mar 2020 0

Search forums

Use the **search function** to find content faster.

Read article

Responses

New post

Subscribe to forum



Read article

Simply click on the topic you want to open (e.g. "Directions").

Responses

When the post is open, click on "Reply" (right). A field appears where you can enter your response. If you want to attach a file, click on "Advanced" (below the text field). Click on "Save" to send the post.

New post

Click the "Add new topic" button. A new window will open. What you write at "Subject" will be displayed later in the "Topic" column in the view above. You can add files with . You can expand the menu with .

Subscribe to forum

Click on the wheel symbol and select "Subscribe to forum". A green highlighted field will then appear, indicating that you will receive the forum by e-mail in the future. You can also change the setting again here.



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You can find more information on Moodle by following the links below:
Manage Moodle course

Your team from
Competence Center Learning & Teaching Digital
www.europa-uni.de/kl2d

The guide was created by the Competence Center Learning and Teaching Digital of the European University Viadrina. With kind permission, the manual "Moodle - Short overview for students" (Andreas Brandt) from the Multimedia Center of the BTU Cottbus Senftenberg, which was published under the license CC BY-SA 4.0, served as a basis. Many thanks for this! The Viadrina manual is also released for use under the CC BY-SA 4.0 license (<https://creativecommons.org/licenses/by-sa/4.0>).



GEFÖRDERT VOM



Bundesministerium
für Bildung
und Forschung